



Boise Basin Quilters Guild

2024 'Leap Into Quilting' Quilt Show

Vendor Registration Form

Friday, September 27th, 2024 thru Saturday, September 28th, 2024

10am – 5:00pm

Expo Idaho

5610 Glenwood Street, Boise, ID 83714

www.expoidaho.com

**** Deadline: Registration Must be Received no later than August 15th, 2024 ****

Please PRINT:

Shop/Company Name:					
Contact Name:					
Mailing Address:					
City:		State:		Zip:	
Cell Phone:		Phone 2:			
Email:					
Website:					

Describe the product(s) you will showcase:

- Vendor booth locations will be assigned on a “first come, **first paid**” basis
- Standard booth is 10' x 10' (8' high) and includes one 8-foot table and two chairs. Larger booth sizes are available. 8 ft high Pipe and White Drape included on all booths.
- Overhead lighting is included. See next page for Electrical Services.

Questions? Contact Kim Severns, Vendor Coordinator

At 208-941-7522 or email at gsvendors@boisebasinquilters.org

**Please mail your completed Booth Registration Electrical & Equipment Form,
and mail Payment to:**

Boise Basin Quilters, P.O. Box 4434, Boise, ID 83711

Or

**Complete these forms online and make your online payment on our secure website at
BoiseBasinQuilters/2024-Quilt-Show.**

Booth Reservation

Qty	Booth Size	Cost	Subtotal
	Single Booth size 10x10, includes 1 skirted 8 ft table, 2 folding chairs	\$ 250.00	\$
	Single + 1/2 booth (10x15), includes 1 skirted 8 ft table and 2 folding chairs	\$ 350.00	\$
	Double (10x20), includes 2 skirted 8 ft tables and 2 folding chairs	\$ 450.00	\$
	Triple Booth (10x30), includes 3 skirted 8 ft tables and 2 folding chairs	\$ 650.00	\$
	Quad Booth (20 x 20) includes 4 skirted 8 ft tables and 2 folding chairs	\$ 700.00	\$
	Grande Booth (30x30) includes 6 skirted 8 ft tables and 2 folding chairs	\$ 800.00	\$
	TOTAL		\$

Booth requests made after the August 15th deadline, will be subject to a 25% surcharge.
Availability not guaranteed.

Electrical Circuits:

- All motors or heavy-draw equipment require separate circuits.
- The Expo Idaho staff will inspect all electrical connections for safe operation.
- If your electrical needs for safe operation exceed your request, additional outlets will be provided and you will be responsible for additional cost(s) accordingly.

Lighting:

- Additional lighting is the responsibility of the vendor, must meet fire code requirements and may require an additional power outlet.
- Booth (additional) lighting may require an additional power outlet.
- ***If you require electrical service not listed in the table (below), please notify us ASAP so we can verify availability with Expo Idaho. Additional electric service must be verified by the Guild with Expo Idaho no later than September 9th and may NOT be available onsite on the day of the Show.***

- ☐ No power is required for my booth
- ☐ Power is required for my booth as indicated below:

Qty	Item	Pre-Show	Total	Date of Set up
	110 Volt, 10 Amp Outlet	\$ 35.00	\$	\$ 45.00
	110 Volt, 20 Amp Outlet	\$ 40.00	\$	\$ 50.00
	220 Volt, 10 Amp Outlet	\$ 100.00	\$	Not Available
	220 Volt, 20 Amp Outlet	\$ 110.00	\$	Not Available
	TOTAL		\$	

Additional Equipment Rental

Qty	Item	Pre-Show	Total	Onsite Date of Show
	6-ft Table	\$ 20.00	\$	\$ 24.00
	6-ft Table & Skirt	\$ 30.00	\$	\$ 44.00
	8-ft Table	\$ 20.00	\$	\$ 25.00
	8-ft Table & Skirt	\$ 30.00	\$	\$ 48.00
	Extra Chair	\$ 5.00	\$	\$ 8.00
	TOTAL		\$	

Additional Opportunities

Please refer to [Vendor Guidelines](#) for details and benefits of participating in any of the following opportunities. The Vendor Coordinator will contact you once your completed registration form is received.

- ☐ YES I am interested in being an **online ticket partner**.

Please provide a business card size advertisement/coupon with your registration.

- ☐ YES I am interested in being an Award Sponsor in the amount of: _____

- [First Place Award of 100.00](#)
- [Second Place Award of 50.00](#)
- [Third Place Award of 25.00](#)

Please include your award amount in your registration payment

- ☐ YES I am interested in donating a Door Prize.

- Door prizes will be picked up by the Vendor Coordinator on Set Up day.

- ☐ YES I would like to present a special **Vendor Demonstration or Mini-Class**.

- Demonstration/Mini-Class will be confirmed in August by the Demonstrations Coordinator.

If you have any additional equipment needs or considerations, please note them below:

VENDOR'S AUTHORIZATION

I hereby agree to abide by the [Vendor Guidelines](#) for the
Boise Basin Quilters Guild 2024 'Leap Into Quilting' Quilt Show.

The booth rental, electrical service(s), and equipment are ordered and authorized by:

Authorized by Name (Please Print): _____

Shop/Company Name: _____

Authorized Signature: _____ Date: _____

Remittance

Booth Reservation: \$ _____
Award Sponsor \$ _____
BBQ Newsletter Ad Space \$ _____
Additional Electrical Services \$ _____
Additional Rental Equipment \$ _____
TOTAL PAYMENT \$ _____
Check #: _____ Dated: _____

BBQ Newsletter Ad Rates (each month)

	Member	Non-Member
Quarter Page	\$10	\$20
Half Page	\$20	\$40
Full Page	\$40	\$80

If interested in placing an ad in the August, and, or,
September Special Quilt Show Edition Newsletter(s)
contact Newsletter Editor at
newsletter@boisebasinquilters.org

Membership Fee: Full-year \$35

New Member (if join during July-Sept) \$17.50

<https://www.boisebasinquilters.org/about-us/membership-enrollment/>

Questions? Call Kim Severns at 208-941-7522 or email gsvendors@boisebasinquilters.org

Reminder: mail Completed Booth Registration form and remit Payment to:

Boise Basin Quilters, P.O. Box 4434, Boise, ID 83711

OR

Complete on online forms and make your secure online payment thru our

website at BoiseBasinQuilters.org,

(see the Quilt Show drop down box for details)

by August 15th, 2024

Before mailing, make a copy to retain for your records