



# Boise Basin Quilters Guild

## Merchant Mall Vendor Registration Form

2023 **Ruby Jubilee** Quilt Show

**Friday, September 29, 2023**

**Saturday, September 30, 2023**

10am – 5:00pm

Expo Idaho

5610 Glenwood Street, Boise, ID 83714

[www.expoIdaho.com](http://www.expoIdaho.com)

**\*\* Deadline: Registration Must be Received no later than August 17, 2023 \*\***

**Please PRINT:**

Shop/Company Name:					
Contact Name for Set-Up:					
Mailing Address:					
City:		State:		Zip:	
Cell Phone:		Phone 2:			
Email:					
Website:					

Describe the product(s) you will showcase: \_\_\_\_\_

- Vendor booth locations will be assigned on a “first come, **first paid**” basis
- **Each booth is 10’ x 10’ x 8” high and includes one 8-foot table and two chairs.**
- **Overhead lighting** is included. See next page for Electrical Services.
- **IF** additional booth spaces become available after the Registration Deadline and you would like additional space, please let us know.

Questions? Call Kim Severns: 208-941-7522 or

Email: [qsvendors@boisebasinquilters.org](mailto:qsvendors@boisebasinquilters.org)

**Please mail completed Registration, Equipment Form, and Payment to:**

**Boise Basin Quilters, P.O. Box 4434; Boise, ID 83711**

*Please Make Your Check Payable to Boise Basin Quilters*

*Retain a copy for your records*

## BOOTH RESERVATION

Qty	Booth Size	Cost	Subtotal
	Single Booth 10x10	\$ 250.00	\$
	Single + 1/2 booth 10x15	\$ 350.00	\$
	Double (20x20)	\$ 450.00	\$
	Triple Booth (30x30)	\$ 650.00	\$
	<b>TOTAL</b>		\$

## ELECTRICAL SERVICES

- All motors or heavy-draw equipment require separate circuits.
- The Expo Idaho staff will inspect all electrical connections for safe operation.
- If your electrical needs for safe operation exceed your request, additional outlets will be provided and you will be responsible for additional cost(s) accordingly.
- Additional lighting is the responsibility of the vendor and must meet fire code requirements.
- Booth (additional) lighting may require an additional power outlet.
- ***If you require electrical service not listed in the table (below), please notify us ASAP so we can verify availability with Expo Idaho. Additional electric service must be verified by the Guild with Expo Idaho no later than September 11<sup>th</sup> and is NOT available onsite on the day of the Show.***
- Electrical usage costs are included in the rates below.

- No power is required for my booth
- Power is required for my booth as indicated below:

Qty	Item	Pre-Show	Total	Date of Show
	110 Volt, 10 Amp Outlet	\$ 35.00	\$	\$ 45.00
	110 Volt, 20 Amp Outlet	\$ 40.00	\$	\$ 50.00
	220 Volt, 10 Amp Outlet	\$ 100.00	\$	Not Available
	220 Volt, 20 Amp Outlet	\$ 110.00	\$	Not Available
	<b>TOTAL</b>		\$	

## ADDITIONAL EQUIPMENT

**Reminder: Two (2) chairs and one 8-ft skirted table are included with each booth space**

Qty	Item	Pre-Show	Total	Onsite Date of Show
	6-ft table	\$ 18.00	\$	\$ 24.00
	6-ft table & Skirt	\$ 28.00	\$	\$ 44.00
	8-ft table	\$ 20.00	\$	\$ 25.00
	8-ft table & Skirt	\$ 30.00	\$	\$ 48.00
	Extra Chair	\$ 5.00	\$	\$ 8.00
	<b>TOTAL</b>		\$	

## ADDITIONAL OPPORTUNITIES

Please refer to [Vendor Guidelines](#) for details and benefits of participating in any of the following opportunities. The Vendor Coordinator, Kim Severns, will contact you regarding additional opportunities after your completed registration form is received.

- YES I am interested in being an **online ticket partner (no charge)**
  - You will be contacted to arrange for your ad and customer incentive.
- YES I am interested in being an **Award Sponsor** in the amount of \$25, \$50, or \$100.  
**THANK YOU!** (Refer to [Vendor Invitation](#) for details)
  - You will be contacted to discuss your sponsorship, award amount, and payment.
- YES I am interested in donating a door prize.
- YES I would like to present a special **Vendor Demonstration or Mini-Class**.
  - Demonstrations will be confirmed in August.
- YES I am willing to display posters and distribute Show bookmarks in my place of business.

If you have any additional equipment needs or considerations, please note them below:

Description: \_\_\_\_\_

\_\_\_\_\_

## VENDOR'S AUTHORIZATION

I hereby agree to abide by the [Vendor Guidelines](#) for the Boise Basin Quilters Guild 2023 Ruby Jubilee Quilt Show.

The booth rental, electrical service(s), and equipment are ordered and authorized by:

Authorized by Name (Please Print): \_\_\_\_\_

Shop/Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Remittance

Booth Reservation: \$ \_\_\_\_\_

Additional Electrical Services \$ \_\_\_\_\_

Additional Equipment \$ \_\_\_\_\_

**TOTAL Payment Enclosed** \$ \_\_\_\_\_ Check # \_\_\_\_\_ Dated: \_\_\_\_\_

Questions? Email Us: [gsvendors@boisebasinquilters.org](mailto:gsvendors@boisebasinquilters.org)

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